

Spring 5-14-1975

## Senate Meeting May 14, 1975

Academic Senate  
*Illinois State University*

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## ACADEMIC SENATE MINUTES

May 14, 1975

Volume VI, No. 15

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## ACADEMIC SENATE MINUTES

May 14, 1975

Volume VI, No. 15

### Call to Order

Chairperson Quane called the meeting to order at 7:05 p.m. in 401 Stevenson.

### Roll Call

Roll call was taken, and a quorum was declared to be present.

### Approval of Minutes

VI, 164 A motion (Madore, Law) to approve the minutes failed on a show of hands since  
VI, 165 the minutes had not been distributed prior to the meeting. A motion (Chesebro, Young) to table the approval of the minutes was approved.

### Chairperson's Remarks

Mr. Quane reported the results of the survey on summer meeting times. He stated that the summer meetings would be on June 25, July 16, and August 6.

Mr. Quane stated that on the table tonight is a summer address information sheet. He asked that the sheet be completed and turned in tonight.

### Administrator's Remarks

The President asked for a brief executive session.

After the executive session, Dean Helgeson introduced the information that the Department of Business Education has requested a name change to Department of Business Education and Administrative Services. Changes in names are not brought to the Senate for a vote but are simply brought for information. Dean Helgeson also introduced the new Provost, Dr. Jack Horner.

VI, 166 Chairperson Quane stated that he had forgotten to include a list of committee appointments under his remarks. He announced the appointments for the Curriculum Committee, General Revenue Budget Advisory Committee, and SCERB. A motion (Reitan, Long) to approve these committee appointments was approved. (See appendix for list.)

### Remarks of the Student Association President

VI, 167 Ms. Holmberg read the names of students appointed to the Council for Teacher Education, Athletic Council, and General Revenue Budget Advisory Committee. A motion (Holmberg, Long) to approve these appointments was approved.

### ACTION ITEMS:

#### 1. Retirement Annuity Escalation Clause

Mr. Smith stated that he would hope that the Senate would show its concern for the annuitants and would approve this particular resolution which would be sent to the

VI, 168 parties named. A motion (Smith, Workman) to approve the clause was approved. (See minutes of April 23, 1975, for the text of the resolution.)

## 2. Constitutional Amendment re Civil Service Membership on JUAC

Chairperson Quane read from Article VI, Section 2 of the Constitution on the procedure for ratifying amendments. He stated that this section called for the distribution of the amendment in the minutes, and that this had not been done. He stated that we can therefore not vote on this until the minutes are distributed. By the next meeting we should be in compliance on this. A question was raised as to who would receive the minutes. It was stated that they should be sent to the entire faculty. It was pointed out that there are no approved minutes to send out.

VI, 169 Mr. Reitan stated that the Rules Committee had examined the amendment and had received additional input. He proposed a change in the present wording of the amendment which would substitute "from the civil service staff" instead of "from its membership." He stated that the person could be made an ex officio member of the Council. Mr. Tarrant suggested that the amendment include "and ratified by the Senate." Dr. Reitan stated that the committee had never discussed that idea. He stated that his own reaction is that they should choose their own representative. It was stated that since the body that is responsible for JUAC is the Senate, we would be allowing an outside body to elect a member of a committee under the Senate. Mr. Tarrant stated that if this is not put into the amendment, then the Senate should keep the position and give it back to the faculty. Mr. Young stated that an amendment to the Constitution is an important matter. A motion (Young, Sullivan) that the constitutional amendment be returned to the Rules Committee for further deliberation was made. A question was raised if we also have to have a motion to continue the vacancy presently existing on JUAC. Mr. Young stated that he would prefer to separate the motions. Mr. Gordon asked how soon this will come back to the Senate. Mr. Madore stated that he wanted to make it clearly know that he favors civil service membership on JUAC. A question was raised if this motion was necessary; if the motion would not automatically go back to committee. Chairperson Quane stated that the parliamentarian advised him that it would be appropriate that the will of the Senate be made known on this issue. Ms. Amster stated that the vacancy will remain while we are going back and forth. Mr. Reitan asked if this was an important point of protocol. He stated that he understands that the Senate would choose from its own membership. Since there are no civil service members on this body, he doesn't see that it is important that the Senate ratify the appointment. Why on a point of protocol should we put in something that we don't intend to do anyway? Mr. Tarrant stated that if we are going to give up a seat, then we should have a say in what goes on. The motion to refer the amendment back to committee was approved.

VI, 170 Mr. Banks asked about the extension of the vacancy. He stated that we can decide that the vacancy should not continue and fill it temporarily. The motion to leave the position vacant was made on March 19 and specified a two month term. A motion (Madore, Tarrant) to continue the vacancy until this matter can be resolved was made. A question was raised if anyone was really interested in this position. Mr. Tarrant stated that almost any senator would be happy to serve for a month or two. The motion to keep the position vacant was approved.



### 3. Summer School Scheduling

VI, 171 A motion (Stone, Corrigan) to support the recommendations of the Administrative Affairs Committee was made. A question was raised as to how much time there will be between the end of the summer session and the beginning of the fall term. The answer was approximately one week. Ms. Upton stated that this makes a long time without a break for students and faculty. It was stated that the particular scheduling was intended to facilitate attendance by teachers coming back to attend the summer session. Dr. Belshe was invited to the table to join the discussion. He stated that the present calendar has an eight-week session ending on Friday and the fall semester commencing one week later. If you have not completed pre-registration, then you would have to come back on Thursday or Friday to register; and in that case you would not have a full week break. Mr. Banks stated that as a member of the Administrative Affairs Committee he acted upon the proposal. Partly because he was a recently appointed member to the committee and some of the ground work was done by the preceding committee, he felt rather hesitant to speak his own mind. Consequently, he tended to accede to apparent voice of the faculty in favoring the 5-8 or 4-4-4 schedule. His personal feeling is somewhat like that of Mrs. Upton. He stated that he always felt an obligation to be present during the registration week. He stated his feeling that faculty members were to consider themselves employed. Thus, from the point of view of a faculty member, there is not a week between the end of summer school and fall semester. He stated that he has felt unhappy with that for the last several years. He tended to favor some kind of calendar that would slide the start of the summer term up a week. Mr. Madore asked if there was anything in this proposal that would discourage innovation; if a department could choose to have six one-week sessions, a 3-6-2, or something. The recommendation of the Administrative Affairs Committee was little more than this. There would be an eight week session and a five-week pre-session with encouragement of innovation. We would register every Monday from the end of spring semester until fall. We encourage designing programs and scheduling those programs so that they would service the greatest number of students. Mr. Wilson stated that, going back to Ms. Upton's point, it would be nice to have a week or two between summer and fall terms. He stated that we do have vacation periods; only 1/3 of the faculty are employed during the summer session, and the majority of regular students are not here. There are some advantages in using the entire fifteen weeks. A question was raised if anything can be done to encourage department chairmen to use this flexibility, since we tend to schedule from last year's schedule. Dean Belshe stated that we have some eighty courses during the eight week sessions that are not eight weeks long. Great variety exists in patterns. Mr. Hickrod stated that he was curious as to where we would get the extra money. We are requesting the administration to see if there isn't some way we could get money. Mr. Reitan raised point #5 about insuring that faculty members that are scheduled to teach are in fact employed. He stated that this was a way of phasing out contingency contracts. Dean Belshe said that the University has had some cases where faculty didn't show up. Mr. Reitan stated that in some cases students need the particular course to graduate or to be certified, but the class doesn't make. Dean Belshe said that sometimes faculty members urge us to take a chance. Dean Belshe said that it was a battle to get the eight-week session contracts firm. It may be awhile before we can get rid of contingency contracts. Dean Helgeson said that fees and tuition do not cover a very large percentage of summer school costs. Mr. Tarrant stated that the committee discussed this at great length. The committee felt strongly about putting this in about contingency contracts. Dean Belshe said that summer term funds and regular term funds come from the same pool of dollars. Increased summer school spending decreases funds for the regular school year. It was stated that the recommendation seems to be extremely ambiguous. The recommendation doesn't tell what we are recommending and to whom we are recommending

it. Mr. Wilson stated that we recognize that the Senate can make decisions on broad policy. It is up to the administrators to implement policies that are decided by the Senate. We are asking for an expression of support for the recommendations.

- VI, 172 A motion (Parr, Madore) to divide the two motions presented by the Administrative Affairs Committee on summer scheduling was made and approved.

The first motion on scheduling on a 5-8 basis was discussed. Mr. Tarrant stated that it is understood that there is a provision for registration on every Monday. The motion to approve the first motion presented by the Administrative Affairs Committee was approved.

- VI, 173 Discussion began on the second motion presented by the Administrative Affairs Committee on summer scheduling. Mr. Parr stated that the first motion had had written justification. He stated that he continued to believe that the second motion is ambiguous and that we do not have a clear statement of what we are recommending. A motion (Parr, Van de Voort) to refer back to committee to be fixed up with pros and cons was made. It was suggested that the committee investigate what the recommendations will mean to the regular term. It was stated that the Administrative Affairs Committee has discussed this for several months now. It is only a recommendation that administration try to do this. The committee doesn't feel any compulsion to redo it. Mr. Smith asked if the last paragraph is a part of the motion. He stated that this paragraph called for a report on October 1, 1975. Mr. Wilson stated that the committee felt that in terms of its charge, it was asked to look at the calendar in order to increase enrollment and programs. Changing the calendar would not increase enrollment and employment opportunities. This is why the committee feels the need to recommend this. The committee members have done their work well. Mr. Wilson stated that he would like to see these approved tonight. Mr. Banks asked for a point of clarification. Open enrollment is another issue. It was pointed out that that particular item is talked about in the next to last paragraph. Mr. Ficek stated that he was interested in what Dean Belshe had mentioned. If no additional money is received and if Dean Belshe's statement comes to pass, faculty will be reduced in the regular term in order to accomodate increased summer enrollment. The motion to refer back to committee failed. The motion to approve the second part of the recommendations was approved.

#### 4. Bicycle Committee Codification

- VI, 174 A motion (Reitan, Tarrant) to move the acceptance of the proposed bicycle codification was made. It was asked what internal standing committee the committee should report to. Mr. Reitan stated that his committee had discussed this and had felt that it would be best if it would report directly to the Executive Committee. Mr. Quane stated that no external standing committees reported directly to the Executive Committee. Mr. Corrigan suggested that the committee should report directly to the Senate instead of to the Secretary of the University. A motion (Corrigan, Stone) that the wording be "would report to the Secretary of the University through the Administrative Affairs Committee" was made. It was pointed out that the majority of bike riders are students and that the reporting line should therefore be to Student Affairs, not Administrative Affairs. Mr. Reitan pointed out that the reports should be widely distributed, so that there will be wide knowledge of what is going on. The committee will want to work with the Secretary of the University. Mr. Corrigan stated that he realized that the Secretary will be working with the committee. He stated that this is a very important item, and he thinks this is a bad precedent to set. Mr. Corrigan stated that he believed that

the Senate should be sending the policies to the Secretary. This would include all policies regarding bicycle racks and paths, etc. Ms. Stone stated that with this understanding of the motion made by Mr. Corrigan, she withdrew her second. Mr. Duty then seconded the motion. Mr. Young said this would set the Senate up as acting on non-policy decisions. He stated that he does not think the Senate wants to get into all these little questions. The only time Parking Committee came to the Senate was when they wanted the \$25 fee approved. It was stated that we want to maintain ourselves as a policy-formulating body. Ms. Holmberg asked if the codification was passed as originally presented what would be the tie-in with the Senate. It was stated that the reports of the Bicycle Committee would come in; it would be under a standing committee; and members would be appointed by the Senate. It was asked how it could be set up so that the Senate would approve things like regulations. Mr. Reitan stated that the proposal states that there would be one civil service, one faculty, two students. There would be ample student input.

- VI, 176 A motion (Newman, Ficek) was made to place the Bicycle Committee under the Student Affairs and Administrative Affairs Committees. It was pointed out that the placement of the committee should be specified in the codification under "Disposition of Studies." A motion (Madore, Hickrod) to table the codification was approved.

#### 5. Procedures for Honorary Degree Recipients

- VI, 178 A motion (Stone, Wilson) to approve the procedures on selection of honorary degree recipients was made with the designation "Distinguished or University Professor" included in item 4 of the list of committee members. The motion passed.

#### 6. Reconsideration of Restrictions on Honorary Degree Recipients

- VI, 179 A motion (Stone, Wilson) to approve the recommendation of the Administrative Affairs Committee in regard to the restrictions on appointed or elected public officials was made. It was stated that these are a reasonable part of Board regulations. The Board policy does say during term of office. This doesn't make them ineligible upon the end of the term. Removal of this provision puts the University in a position where they could be pressured. The University can hide behind the Board policy. Mr. Wilson stated that it is important to note that it would eliminate individuals serving on county boards, units of local government. It was stated that it seems rather naive to think that pressure can be brought only by those who hold office. It was stated that this Board policy eliminates people like Richard Browne who have been active in community activities throughout their lives. It was stated that it isn't right to put the President in this position. The motion failed on a show of hands.

#### 7. Membership Change in and Appointments to Entertainment Committee

- VI, 180 Mr. Long presented the proposal for the Student Affairs Committee. A motion (Long, Sullivan) that the Senate approve this proposal was approved.

#### INFORMATION ITEMS:

##### 1. Affirmative Action Statement

Ms. Workman suggested that it would be appropriate for the word "administrators" to be included. Nothing is said about administration; a section on administrators should be part of "a". Ms. Chesebro asked if the women's report was to be a part of this. It was stated that Ms. Carrington is not prepared to recommend affirmative action policy for women at this time. It was decided that this should be

continued as an information item for the next meeting.

## 2. Prerequisite for Student Teaching

Dean Moore spoke briefly to this item. He stated that the motion was passed by the Council for Teacher Education in November of 1974. It was presented by Dr. Dieterle, Clinical Experiences in Teacher Education. Students who are placed by the Office of Clinical Experiences have done some course work at this University. It is now possible for students to do all their preliminary work somewhere else and then ask the Clinical Experiences office to place them for student teaching. Supervising teachers feel that they should be able to expect certain competencies. This is the intent of this proposal. Ms. Chesebro noted that the portion which is underscored is an addition by the Academic Affairs Committee. A question was raised as to why the waiver is given by the college dean, rather than by the director of teacher education. It was stated that the college dean is the official responsible for making waivers. The recommendation would come from the department head or the director of student teaching. Ms. Workman asked if it is standard procedure that prerequisites have to be approved by the Senate. It was stated that because the recommendation is not coming from a department it does have to come through the Senate.

## Adjournment

VI, 181 A motion (Corrigan, Maxwell) to adjourn was approved. The meeting adjourned at 9:05 p.m.

For the Academic Senate,

Robert D. Young, Secretary

RDY:pl



